



Notice and Acknowledgement of Equal Employment Opportunity

Equal Opportunity Is the Law: It is against the law for Employ Milwaukee to discriminate on the following bases: against any individual in the United States, on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, against any beneficiary of, applicant to, or participant in programs financially assisted under Title I of the Workforce Innovation and Opportunity Act (WIOA), on the basis of the individual's citizenship status or participation in any WIOA Title I financially assisted program or activity.

Employ Milwaukee must not discriminate in any of the following areas: Deciding who will be admitted, or have access, to any WIOA Title I financially assisted program or activity; providing opportunities in, or treating any person with regard to, such a program or activity; or making employment decisions in the administration of, or in connection with, such a program or activity.

Employ Milwaukee must take reasonable steps to ensure that communications with individuals with disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, recipients are required to provide appropriate auxiliary aids and services to qualified individuals with disabilities.

What to Do If You Believe You Have Experienced Discrimination: If you think that you have been subjected to discrimination under a WIOA-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

Elizabeth Tyson Jankowski, Equal Opportunity Officer OR
Employ Milwaukee
2342 N. 27th Street, Milwaukee, WI 53210
(414) 270-1759; TRS Relay Number 711

David Durán
Wisconsin Dept. of Workforce Development
201 E. Washington Avenue, Room G100
P.O. Box 7972
Madison, WI 53707-7972
(608) 266-6889; (866) 275-1165 (TTY)

OR

The Director, Civil Rights Center (CRC), U.S. Department of Labor, 200 Constitution Avenue NW, Room N-4123, Washington, DC 20210.

If you file your complaint with Employ Milwaukee, you must wait either until Employ Milwaukee issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above). If Employ Milwaukee does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you may then file a complaint with CRC. However, you must file your CRC complaint no later than 30 days after the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with Employ Milwaukee). If Employ Milwaukee does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

BY SIGNING BELOW, I acknowledge I have read and understood and received a copy of this Notice and Acknowledgement

RECEIVED this _____ day of _____, 20_____

Print Name

Signature