



Enrollment Authorization - Brighter Futures

Applicant's Name: _____ ETO Case Number: _____

Enrollment Required Documents (in this order)	EMI Office Use Only
<input type="checkbox"/> 1.) Enrollment Authorization – Brighter Futures 01.01.26	
<input type="checkbox"/> 2.) Anti-Harassment Rights and Responsibility Acknowledgement – 10.01.24	
<input type="checkbox"/> 3.) Authorization to Release Information and Promotional Consent – 10.01.24	
<input type="checkbox"/> 4.) Youth Initial Assessment Form – 05.05.25	
<input type="checkbox"/> 5.) Career Assessment Results (include date taken)	
<input type="checkbox"/> 6.) Individual Development Plan - Brighter Futures – 01.01.26	

Database Requirements	EMI Office Use Only
<input type="checkbox"/> ETO <input type="checkbox"/> Enter Enrollment case note (enter in Non WIOA Intake Program) <input type="checkbox"/> Enroll in Non WIOA ISY – BGC – 2. Enrolled (if applicable - once receive a service) <input type="checkbox"/> Enter Educational Record (if applicable - once receive a service)	

Enrollment status: Approved Not approved - Reason: _____

Submit Documents to EMI for review for enrollment

Signature and Oversight:

Career Planner Signature _____ Agency _____ Date _____ Manager/ _____ Date _____
QA Initial _____

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EMI Staff Signature _____ Date _____

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