

May 2018**FREE!****Job Service Workshops****JOB CENTER**
of WISCONSIN

On Site Recruitments!

Use chrome or firefox for your search!
<http://bit.ly/jcwmilw>**Job Center Central**

At Maximus

4201 N. 27th Street, Milwaukee
On the 6th FLOOR

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Want to attend a workshop? Call: (414) 979-9211 or Visit your Job Center Office</p>	1	2	3	4
			<p>2018 MILWAUKEE CAREER EXPO 11:00 am to 2:00 pm State Fair Park Expo Center <u>Pre-Registration is required.</u> Visit a Job Service Office</p>	
7	8	9	10	11
<p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am</p>		<p>Interviewing 9:30 am to 11:30 am How to Write an Effective Resume' 1:00 pm to 2:30 pm</p>	<p>Intro to Computers 9:30 am to 12:00 pm</p>	<p>Get Motivated! 9:00 am to 11:00 am</p>
14	15	16	17	18
<p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am LinkedIn 101 10:00 am to 12:00 pm</p>				
21	22	23	24	25
<p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am Job Search in the 21st Century 1:30 pm to 3:30 pm</p>	<p>Ability Profiler Assessment 9:00 am to 11:00 am</p>	<p>Interviewing 9:30 am to 11:30 am Choice, Change & Adjustment 1:00 pm to 3:00 pm Walk-in Resume Critique 1:00pm to 2:30 PM</p>	<p>Intro to Computers 9:30 am to 12:00 pm</p>	
28	29	30	31	
<p>HOLIDAY OFFICE CLOSED</p>				

Skills Test!**TapDance !!!** Test your keyboarding skills Monday thru Friday from 8:00am to 4:00pm
MUST register in the JCC Resource Room for an appointment!**Pre-registration is required. Call 979-9211.**

Or complete the form on the other side and return it to a Resource Room staff person.

InformationCall: 445-2005 ask for Jessie
or email
Jessie.booth@dw.dwi.gov**Former Offender Pipeline to Employment Seminars****May 7th-11th and May 14th -18th****9:00am to 12:00pm****THIS IS A TWO WEEK PROGRAM****Location****Job Center Central**
4201 N. 27th Street
6th Floor

<input checked="" type="checkbox"/> Workshops you will attend:	Workshop Descriptions
Ability Profiler Assessment 9:00 am - 11:00 am <input type="checkbox"/> Tuesday, May 22	Ability Profiler Assessment can help you learn more about your abilities and see how your abilities compare to those used in careers that interest you. <u>Completion of the Career Cruising Match Matcher and My Skills Assessment is a prerequisite.</u> The entire assessment requires 2 hours.
Career Development & Its Application 9:00 am - 11:00 am Not this month!	The purpose of the workshop is to assist career/job seekers understand the steps in the career development process and why career choice and development theory is important. Finally, the workshop covers how to apply the theories.
Choice, Change and Adjustment 1:00 pm - 3:00 pm <input type="checkbox"/> Wednesday, May 23	This introductory workshop presents resources and info for you to increase your self awareness, consider choices and begin the process of Career Exploration and Planning.
Get Motivated! Your Journey to Success 9:00 am - 11:00 am <input type="checkbox"/> Friday, May. 11	This interactive and motivational session is aimed at using strategies to help you reach your goals on the journey to success.
How to Write an Effective Resume' 1:00 pm - 2:30 pm <input type="checkbox"/> Wed., May 9	This resume workshop focuses on the elements, styles, and formatting options for creating a 'results driven' effective resume. <u>RESUMES WILL NOT BE PREPARED</u> in this workshop.
Intro to Computers 9:30 am - 12:00 am <input type="checkbox"/> Thurs., May 10 <input type="checkbox"/> Thur., May 24	*Participants should create an email address before attending the workshop. In this hands-on workshop, we'll cover skills such as how to use a mouse and keyboard, basic computer commands and navigating Windows.
Interviewing 9:30 am - 11:30 am <input type="checkbox"/> Wed., May 9 <input type="checkbox"/> Wed., May 23	We will discuss how to prepare and present yourself and your skills to make a great impression. We'll also tackle how to answer tough interview questions.
Job Search in the 21st Century 1:30 pm to 3:30 pm <input type="checkbox"/> Monday, May 21	<u>Linked in account is required to attend this class.</u> Learn what it means to search for work using the latest social media platforms and improve your LinkedIn account!
LinkedIn 101 10:00 pm - 12:00 pm <input type="checkbox"/> Monday, May 14	Upgrade your job search with the power of social media! Learn how LinkedIn can help you find your next job. *This is a computer-based workshop. <u>Participants will be creating a LinkedIn account.</u>
Mature Workers 10:00 am - 12:00 pm Not this month!	Strategies for mature job-seekers who are over 50 and looking for work, not quite ready to retire, or want a job to supplement their retirement income.
Unemployment Online Claims Assistance 9:30 am - 11:30 am <u>Every Monday In the 4th floor computer lab!</u> <u>Bring your work search!!</u>	Need Help with your Unemployment Claims online? We can help! We are offering weekly computer lab sessions to assist you with your initial or weekly UI claims. <u>You "Must Bring Your Work Search to Complete the Claim"</u> <u>*In the 4th floor computer lab*</u>
Walk-in Resume' Critique 1:00 pm - 2:30 pm Wednesday May 23rd	<u>MUST HAVE A RESUME.</u>Just walk in! First come, first served. *** <u>Check-in at receptionist desk in suite 602 on the 6th Floor!</u> *** <u>Bring a copy of your resume'.</u>
Former Offender Pipeline 9:00 am - 12:00 am <u>This is a 2wk Program</u> <input type="checkbox"/> Daily– May 7th - 11th & May 14th - 18th	This is a two week seminar that helps those re-entering the workforce after incarceration with job readiness, skills assessment, self-marketing tools, financial literacy, better decision-making skills and employment opportunities. For information or to register: Call <u>445-2005</u> or email <u>Jessie.booth@dw.d.wi.gov</u>

You MUST be registered on jobcenterofwisconsin.com before attending a workshop.



**Please check the workshops you are registering for above,
complete this form and return it to a Resource Room Staff Person.**

JCNE

Name: _____ Phone: () _____

Birth date: _____

Registering for: _____ (workshop) on _____ (date)

Registering for: _____ (workshop) on _____ (date)

How did you hear about our workshops? Please ☒

☐ RES/REA ☐ W-2 ☐ FSET ☐ HIRE Center ☐ Resource Room ☐ DVR ☐ Veterans ☐ TAA ☐ Case Manager/FEP: