

April 2018

FREE!

Job Service Workshops

JOB CENTER
of WISCONSIN

On Site Recruitments!

Use chrome or firefox for your search!
<http://bit.ly/jcwmilw>

Job Center Central

At Maximus

4201 N. 27th Street, Milwaukee

On the 6th FLOOR

Monday	Tuesday	Wednesday	Thursday	Friday
<p>2</p> <p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am</p>	<p>3</p> <p>LinkedIn 101 10:00 am to 12:00 pm LinkedIn 101 10:00 am to 12:00 pm</p>	<p>4</p> <p>Interviewing 9:30 am to 11:30 am</p>	<p>5</p> <p>Intro to Computers 9:30 am to 12:00 pm</p>	<p>You <u>Must</u> be registered on http:// jobcenterofwisconsin.com Before attending a workshop</p>
<p>9</p> <p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am</p>	<p>10</p> <p>Mature Workers 10:00 am to 12:00 pm Walk-in Resume Critique 1:00pm to 2:30 PM</p>	<p>11</p>	<p>12</p>	<p>13</p>
<p>16</p> <p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am</p>	<p>17</p>	<p>18</p> <p>Interviewing 9:30 am to 11:30 am Social Media Transforms Job Search 10:00 am to 12:00 pm</p>	<p>19</p> <p>Intro to Computers 9:30 am to 12:00 pm</p>	<p>20</p> <p>Get Motivated! 9:00 am to 11:00 am</p>
<p>23</p> <p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am</p>	<p>24</p> <p>Ability Profiler Assessment 9:00 am to 11:00 am</p>	<p>25</p> <p>How to Write an Effective Resume' 1:00 pm to 2:30 pm Choice, Change & Adjustment 1:30 pm to 3:30 pm</p>	<p>26</p> <p>Career Development & its Applications 9:00am to 11:00am</p>	<p>27</p>
<p>30</p> <p>Unemployment Online Claims Assistance Please Bring Your Work Search!!! 9:30 am - 11:30 am</p>		<p>SAVE THE DATE! 2018 MILWAUKEE CAREER EXPO At State Fair Park Expo Center on THURSDAY, MAY 3th from 11:00 am to 2:00 pm Pre-Registration is required. For more information contact your local Job Service Office. No one will be admitted into the Career Expo without an <u>admission ticket.</u></p>		

Skills Test!

TapDance !!! Test your keyboarding skills Monday thru Friday from 8:00am to 4:00pm
MUST register in the JCC Resource Room for an appointment!

Pre-registration is required. Call 979-9211.

Or complete the form on the other side and return it to a Resource Room staff person.

Information

Call: 445-2005 ask for Jessie
or email
Jessie.booth@dwd.wi.gov


Former Offender Pipeline to Employment Seminars

APRIL 2nd – 6th and APRIL 9th –13th
9:00am to 12:00pm
THIS IS A TWO WEEK PROGRAM

Location

Job Center Central
4201 N. 27th Street
6th Floor

***DWD is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please dial 7-1-1 for Wisconsin Relay Service. Please contact the Division of Employment and Training at 888-258-9966 and press 6 to request information in an alternate format, including translated to another language.

<input checked="" type="checkbox"/> Workshops you will attend:		Workshop Descriptions
Ability Profiler Assessment 9:00 am - 11:00 am <input type="checkbox"/> Tuesday, April 24		Ability Profiler Assessment can help you learn more about your abilities and see how your abilities compare to those used in careers that interest you. <u>Completion of the Career Cruising Match Matcher and My Skills Assessment is a prerequisite.</u> The entire assessment requires 2 hours.
Career Development & Its Applications 9:00 am - 11:00 am <input type="checkbox"/> Thursday, April 26		The purpose of the workshop is to assist career/job seekers understand the steps in the career development process and why career choice and development theory is important. Finally, the workshop covers how to apply the theories.
Choice, Change and Adjustment 1:30 pm - 3:30 pm <input type="checkbox"/> Wednesday, April 25		This introductory workshop presents resources and info for you to increase your self awareness, consider choices and begin the process of Career Exploration and Planning.
Get Motivated! Your Journey to Success 9:00 am - 11:00 am <input type="checkbox"/> Friday, Apr. 20		This interactive and motivational session is aimed at using strategies to help you reach your goals on the journey to success.
How to Write an Effective Resume' 1:00 pm - 2:30 pm <input type="checkbox"/> Wed., April 25		This resume workshop focuses on the elements, styles, and formatting options for creating a 'results driven' effective resume. <u>RESUMES WILL NOT BE PREPARED</u> in this workshop.
Intro to Computers 9:30 am - 12:00 am <input type="checkbox"/> Thurs., April 5 <input type="checkbox"/> Thurs., April 19		<u>*Participants should create an email address before attending the workshop.</u> In this hands-on workshop, we'll cover skills such as how to use a mouse and keyboard, basic computer commands and navigating Windows.
Interviewing 9:30 am - 11:30 am <input type="checkbox"/> Wed., April 4 <input type="checkbox"/> Wed., April 18		We will discuss how to prepare and present yourself and your skills to make a great impression. We'll also tackle how to answer tough interview questions.
LinkedIn 101 10:00 am - 12:00 pm <input type="checkbox"/> Tuesday, April 3		Upgrade your job search with the power of social media! Learn how LinkedIn can help you find your next job. *This is not a computer-based workshop. <u>Participants will not be creating a LinkedIn account.</u>
Mature Workers 10:00 am - 12:00 pm <input type="checkbox"/> Tuesday, April 10		Strategies for mature job-seekers who are over 50 and looking for work, not quite ready to retire, or want a job to supplement their retirement income.
Social Media Transforms Job Search 10:00 am - 12:00 pm <input type="checkbox"/> Wednesday, April 18		What is social media and why job seekers must use it as part of any job search strategy. Topics include: how recruiters use it to fill open jobs, main ways to find the <u>"Hidden Job Market,"</u> benefits to your job search. Discussions on the differences between the main social media tools: Linked In , Twitter, and Facebook.
Unemployment Online Claims Assistance 9:30 am - 11:30 am <u>Every Monday In the 4th floor computer lab! Bring your work search!!</u>		Need Help with your Unemployment Claims online? We can help! We are offering weekly computer lab sessions to assist you with your initial or weekly UI claims. <u>You "Must Bring Your Work Search to Complete the Claim"</u> <u>*In the 4th floor computer lab*</u>
Walk-in Resume' Critique 1:00 pm - 2:30 pm Tuesday April 10th		<u>MUST HAVE A RESUME.</u>Just walk in! First come, first served. <u>***Check-in at receptionist desk in suite 602 on the 6th Floor! ***</u> <u>Bring a copy of your resume'.</u>
Former Offender Pipeline 9:00 am - 12:00 am <u>This is a 2wk Program</u> <input type="checkbox"/> Daily- April. 2nd - 6th & April. 9th - 13th		This is a two week seminar that helps those re-entering the workforce after incarceration with job readiness, skills assessment, self-marketing tools, financial literacy, better decision-making skills and employment opportunities. For information or to register: Call <u>445-2005</u> or email <u>Jessie.boothe@dwd.wi.gov</u>

You MUST be registered on jobcenterofwisconsin.com before attending a workshop.



Please check the workshops you are registering for above, complete this form and return it to a Resource Room Staff Person.

JCNE

Name: _____ Phone: () _____

Birth date: _____

Registering for: _____ (workshop) on _____ (date)

Registering for: _____ (workshop) on _____ (date)

How did you hear about our workshops? Please ☒

☐ RES/REA
 ☐ W-2
 ☐ FSET
 ☐ HIRE Center
 ☐ Resource Room
 ☐ DVR
 ☐ Veterans
 ☐ TAA
 ☐ Case Manager/FEP: