



EMPLOY MILWAUKEE BOARD OF DIRECTORS

EXECUTIVE COMMITTEE MEETING

November 28, 2022 – 10:00 a.m.

Employ Milwaukee – 2342 N. 27th Street, Milwaukee, WI 53210 – via Zoom Technology

APPROVED MINUTES

Members Present: Don Layden (Chair), John Kissinger, Chytania Brown, Carla Cross, Andres Gonzalez, Keith Posley

Members Absent: None

Employ Milwaukee Staff Present: Lowell Raven, Julie Cayo, Brenda King

Guests Present: Alec Fischer - DWD

Don Layden called the meeting to order at 10:03 a.m.

1. Welcome

Don Layden welcomed committee members.

2. Minutes from May 26, 2022, and August 25, 2022 - Approval

Carla Cross motioned for approval of May 26, 2022, and August 25, 2022, minutes; Andres Gonzalez seconded; minutes were approved unanimously.

3. President's Update

Employ Milwaukee is in audit season. DWD has been on site completing a monitoring and Employ Milwaukee will receive the report in February. We completed the first fundraiser for the agency that was well received by the community. Staff was invited to conduct a presentation at National Association of Workforce Development Professionals Youth Symposium where they highlighted Camp Rise. Chytania attended the National Skill Coalition in New Orleans to be part of a panel discussion for the ARPA related projects the agency is implementing. Employ Milwaukee continues to think outside the box to offer different services and is looking to host more webinars to share information on available resources with employers.

4. Chair Report

Don Layden stated that he has spoken with the Mayor Cavalier Johnson and his staff who indicated they are very pleased with the work of Employ Milwaukee.

5. Committee Report

- **Governance, Nominating, and Compliance Committee**

Chair Andres Gonzalez reported that the committee met to review nomination forms, but there is nothing to report out currently.

- **Program Committee (Approval)**

Chair Carla Cross reported that the Program Committee recommended the Executive Committee approve of the following DWD Worker Advancement Initiative (WAI) contracts:

- MATC Foundation - \$297,220
- Manpower - \$117,210

Don Layden abstained from voting on the Manpower contract. Carla Cross motioned approval; Dr. Keith Posley seconded; the Executive Committee approved the contracts unanimously.

- **Youth Committee**

Julie Cayo report that youth committee was an informative meeting with no approval items, best practices were shared, and EMI will be putting out RFPs for the WIOA programs.

- **Personnel, Finance & Audit Committee**

Chair John Kissinger reported that the PFA Committee recommended the Executive Committee approve the following policy items:

- EMI Civil Rights/Compliance policy updated with current contact information for EO and HR staff members.
- Accounting Policy and Procedure Manual updates

Carla Cross motioned approval; Chytania Brown seconded, the Executive Committee approved the policies unanimously.

Employ Milwaukee's Health, Dental, Vision & Disability insurance procurement was presented. The PFA Committee recommends continuing with United Healthcare and Equitable. Personnel, Finance and Audit approved; the Executive Committee approved the insurance contracts unanimously.

John mentioned still reviewing the structural deficient, still having trouble with cost reimbursement. and working on plan for agency reserves from the sale of building.

6. Other Items

None.

Chair Don Layden adjourned the meeting at 10:51 a.m.