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Tom Barrett, Mayor, City of Milwaukee
Designated Chief Elected Official

Donald W. Layden, Jr.
Chair

EMPLOY MILWAUKEE BOARD OF DIRECTORS

EXECUTIVE COMMITTEE MEETING

May 30th, 2019 – 10:00 – 11:30 a.m.

Employ Milwaukee – 2342 N. 27th Street, Milwaukee, WI 53210 – Conf. Rm. B

DRAFT MINUTES

(pending Committee approval)

Members Present: Don Layden (Chair), John Kissinger

Designee Present: Katrice Cotton (MPS)

Members Excused: Ted Matkom, Darryl Morin, Keith Posley

Guests Present: Renee O'Day (DWD)

Employ Milwaukee Staff Present: Scott Jansen, Patti Porth, Pete Coffaro, Rob Cherry (phone), Eileen McMahon

Committee Chair Don Layden called the meeting to order at 10:00 a.m.

1. Approval of Minutes from February 28, 2019, May 10, 2019 and May 17, 2019

After brief discussion led by Chair Layden, minutes from all meetings were approved as circulated.

2. CEO Position Update - Closed Session pursuant to Section 19.85 (1)(b)(c) of the Wisconsin Statutes, the committee may return to open session to act on this matter.

Committee Chair Don Layden re-opened the meeting at 10:27 a.m.

3. Governance, Compliance & Nominating Committee

Packet information Approval of Board Members and Committee Recommendations

- Approval of Board Members and Committee Recommendations

Scott Jansen led discussion on board members changes and committee recommendations. The GCN committee is recommending nomination for the following Non-Board Members on Standing Committees:

- **Jon Mariano (Johnson Bank)** Personnel, Finance & Audit
- **Tracy Luber (Milwaukee Economic Development Corporation)** Program
- **Saul Newton (Wisconsin Veterans Chamber of Commerce)** Governance, Compliance & Nominating

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John Kissinger motioned for approval of Jon Mariano, Tracy Luber, and Saul Newton as Non-Board Members of Standing Committees; Katrice Cotton seconded. New Non-Board members approved unanimously.

4. Program Committee Update - Approval

Packet information – Program Committee Executive Summary, Coffaro Memo to Program Committee dated May 14, 2019, Table 1 PY 2019 WIOA Recommended NTE Subaward Amounts, Table 2 PY 2019 WIOA Title 1B Service Provider Performance,

- Approval of WIOA FY2020 Contract Renewals

Program Committee met on May 15th. WIOA performance measures were highlighted. Credential rate went up to 39% in Q2 and Q3 an additional 10%. Q4 should be additional improvement. Pete Coffaro updated committee on Earn & Learn Program. 1,100 applications were submitted which is down from last year. Last year funding was at \$973,000 and this year \$623,000 or \$350,00 less. The deadline for applications was April 27th, 2019 and a three week Job Readiness session is planned with participants. Mayor's office is committed to raising more funds for this program for next year.

TechHire program needs 40-50 placements as soon as possible. A hiring event is scheduled for next week with 12 employers. American Apprenticeship team is focused on increasing number of employer sponsors. Recently there have been three new apprenticeships. Question was posed on TechHire pass rate. Response was MATC pass rate has been better than previous vendor. MATC also offers placement services. Staff will make it a high priority to fix placement numbers.

Patti Porth updated members on MUS consortium. \$13 million in grants span over AA in St. Louis, Detroit and Milwaukee. Detroit has completed majority of their work. CVS hasn't materialized in Milwaukee with challenges in fiscal. Milwaukee will be ramping up and staff will be visiting sites to monitor. On May 14th, 2019, SLATE was given 30 days' notice of termination. Next steps will be to find a new provider. Scott's team oversees Milwaukee project and will continue to focus on grant as a whole, so we can finish strong.

Members briefly discussed WIOA FY2020 contract renewals. Mr. Coffaro added that costs have gone down slightly from previous program year with no new providers.

Don Layden motioned for approval of WIOA FY2020 contract renewals; seconded by John Kissinger. Approved unanimously.

5. Youth Committee Update

Packet update – Youth Committee Executive Summary for May 2019, 2019 Earn & Learn Work Sites

Youth Committee met on May 8th, 2019. Members are currently prioritizing a list of top barriers to Youth Employment.

6. Personnel Finance & Audit Committee Update – FY2020 Budget

Packet update – FY2020 Budget & Fund Development Report, EMI FY2020 VS FY2019 Budget by Funding Source

Patti Porth reported 2020 budget was reduced significantly from 2019 with a net decrease of \$1.8 million. Budget was approved for submission to full Board of Directors. EMI is currently under a hiring freeze and

likely have layoffs due to the decreased budget. PF&A Committee added new non-Board Member, Jon Mariano, Johnson Bank, serving in an advisory capacity. Mr. Mariano was very helpful in discussion on option of selling this building as a budget strategy.

7. Fund Development Update

Packet Information – EM Fund Development Report, EMI Secured Grants by Affiliation

Rob Cherry went over recent awards, which included:

- DWD Summer Employment for \$422.4 thousand
- Office of Violence and Prevention \$35.4 thousand
- City of Milwaukee Block Grant Compete OSY \$85,000
- City of Milwaukee Block Grant Earn & Learn \$100,000
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Mr. Cherry added EMI recently applied for substance abuse and mental health service grant which is pending.

8. Board Agenda – June 13, 2019

Packet Information – EM Board of Directors Agenda for June 13, 2019

Chair Layden indicated the beginning of the Board Meeting would be closed session for CEO Update. He requested staff add annual meeting activity including election of officers to agenda and to invite Mayor Tom Barrett. He further requested inviting DWD Secretary to come and present at September 2019 meeting. Request can go through Renee O'Day.

The meeting was adjourned at 11:17 a.m.

Next Meeting: Thursday, June 13, 2019