



## EMPLOY MILWAUKEE BOARD OF DIRECTORS

### EXECUTIVE COMMITTEE MEETING

August 30, 2018 – 10:00 a.m.

Employ Milwaukee – 2342 N. 27<sup>th</sup> Street, Milwaukee, WI 53210 – Conf. Rm. B

### MINUTES

**Members Present:** Willie Wade, Don Layden (Chair), John Kissinger, Ted Matkom, Darryl Morin

**Guests Present:** Renee O'Day (DWD)

**Employ Milwaukee Staff Present:** Scott Jansen, Patti Porth, Rob Cherry and Eileen McMahon

Committee Chair Don Layden called the meeting to order at 10:03 a.m.

**1. Approval of Minutes from May 31<sup>st</sup>, 2018**

After brief discussion led by Chair Layden, minutes from May 31<sup>st</sup>, 2018 were approved as distributed.

**2. Board Membership and Committee Update**

*Packet Information – September 2018 Board Committee List*

The Committee was informed that Dr. Keith Posley was appointed as the interim Superintendent of MPS to replace Dr. Driver in May 2018. The MPS Superintendent is a structural appointment to the EM Board as WIOA education representative appointment. The MPS Board will be considering Dr. Posely's permanent appointment later this year. Willie Wade added that he will be meeting with Mr. Posley next week to discuss representation of MPS on EM Board.

The Milwaukee Bucks have recommended Ms. Kareeda Chones Aguam to replace Alicia Dupies on the EM Board. Willie Wade will be meeting with Ms. Chones Aguam to discuss board membership responsibilities and assess personal interest.

Chair Layden is actively looking for additional healthcare organizations to join the EM board in accordance with new strategy of being more intentional with Board membership. Board position #6 was previously filled by Aurora Health representative Rhonda Taylor-Parris and remains open at this time. Chair Layden agreed to contact Aurora Health Care and Ascension to gauge interest in having a representative join the EM Board.

Mr. Jansen reminded members that Personnel, Finance and Audit Committee still needs two non-Board members. Mr. Kissinger will follow up with Mr. Jansen on potential individuals. Chair Layden would like to

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invite Bill Krugler to be a non-Board Program Committee member. Mr. Kissinger added that a new member with background in audit would be helpful.

Mr. Jansen informed members we need to staff Government/Compliance/Nomination committee, Youth Committee, and Fund Development Committee as stated in the Bylaws. After brief discussion, the following next steps were agreed to by Committee members:

- Darryl Morin will serve as Chair of the Government/Compliance/Nominating committee and Mr. Jansen will provide staff support. Mr. Morin will reach out to Board Members Andres Gonzalez and Kimber Bartosiak to request their service on this committee.
- The MPS Superintendent is a preferred appointment as Chair for the Youth Committee. Mr. Wade agreed to discuss with Dr. Posley at their upcoming meeting. As for board member participation, Ossie Kendrix has indicated interest in serving on the Youth Committee. The Coordinating Council may have a few candidates for the non-Board member positions.
- Chair Layden will lead the Fund Development Committee and has thus far identified Gene Manzanet and Steve Martin as potential board members for this committee.

Next steps –Before next Executive Committee Meeting, Chair Layden would like to see recommendations for all Board and Committee slots via a conference call once most individuals have responded to committee requests.

### **3. Program Committee Update**

Ted Matkom informed members that Program Committee met on August 30, 2018. Committee walked through performance results measures from WIOA for credential attainment. There are issues with the population we serve passing the ITA providers assessment test which impedes ability to complete credential. Despite that struggle, America Works and Maximus are performing well. Executive Committee members briefly discussed ITA provider issues. Mr. Jansen explained that EM holds 20% back to ensure training providers have targeted results with over 80% pass rate.

Next steps – Mr. Jansen will prepare ITA Decision flow chart and send to Executive Committee and post on Employ Milwaukee website.

### **4. Personnel, Finance & Audit Committee Update**

Personnel, Finance & Audit Committee met on August 30, 2018. Ms. Porth presented the preliminary year-end report for FY2018. The annual budget was \$20.8 million and actual expenditures were \$19.1 million or 91% of total. Patti Porth presented the FY2019 Budget. The proposed budget remains at \$19 million. The budget reflects several changes to include: WIOA Allocations decrease of \$1 million, an increase of ResCare FSET training funds of \$400,000 and a new DOL grant for Reentry, which is a \$1.5 million grant over three years. In Fund Development, EM has over \$6 million currently in pending grants.

### **5. Board Agenda – September 13, 2018**

After a brief discussion of draft agenda for September 13, 2018 Employ Milwaukee Board meeting, committee agreed agenda ready for upcoming Board meeting with no changes or additions.

**The meeting was adjourned at 10:59 a.m.**

**Next Meeting: Thursday, November 29<sup>th</sup>, 2018 – 10:00 a.m.**