



May 5, 2017  
2342 North 27<sup>th</sup> Street  
Milwaukee, WI 53210  
7:30 a.m.

## Employ Milwaukee Executive Committee Meeting

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**Members Present:** Earl Buford, Don Layden, John Kissinger, Ted Matkom, Darryl Morin, Alan Perlstein

**Members Absent:** Lupe Martinez

**Staff Present:** Pete Coffaro, Scott Jansen, Patti Porth, Eileen McMahon

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### MINUTES

Committee Chair Don Layden called the meeting to order at 7:32 a.m.

#### 1. **Approval of WIOA One-Stop Operator, Adult & Dislocated Worker Service Provider(s)**

It is important to note that this procurement of Title I service providers for Adult, Dislocated Worker and Youth services as well as the One-Stop-Operator function is the first procurement conducted under the final WIOA rules. Pete Coffaro reviewed the RFP evaluation process. All RFPs were publicly noticed on March 10<sup>th</sup> with applications due on Monday, April 17<sup>th</sup> at 4:00 p.m. This timeline and process satisfied both the US DOL requirement for establishing a competitive procurement process for WIOA Title IB service providers and one-stop-system operators and the Title I procurement requirement of the State of Wisconsin DWD. The review teams went through a proposal orientation/kick-off meeting on Wednesday, April 19<sup>th</sup> where they were informed of State and Federal regulations around the RFP process.

Employ Milwaukee received a total of four proposals for the WIOA One-Stop Operator, Adult & Dislocated Worker Service Provider(s). MAXIMUS Human Services, Inc. and America Works of Wisconsin, Inc. submitted the two highest ranked proposals. MAXIMUS' description of the One-Stop was exceptionally strong and comprehensive and since they are using a subcontractor, Dynamic Workforce Solutions, this helps to address the requirement for a firewall between the One-Stop-Operator and the Title I Service Provider. These two providers will be responsible for serving 600 Adult and 600 Dislocated Workers.

Request 1

The Executive Committee authorizes the President/CEO to negotiate and execute a contract with MAXIMUS Human Services, Inc. in an amount not to exceed \$525,000 to serve as the One Stop Operator for Milwaukee County and to provide Adult & Dislocated Worker Services as directed by Employ Milwaukee.

Motion to approve

Ted Matkom

Second

Alan Perlstein

Vote: 7 Yes, 0 No, Motion Approved.

Request 2

The Executive Committee authorizes the President/CEO to negotiate and execute a contract with America Works of Wisconsin, Inc. in an amount not to exceed \$475,000 to provide Adult & Dislocated Worker Services as directed by Employ Milwaukee.

Motion to approve

Ted Matkom

Second

Alan Perlstein

Vote: 7 Yes, 0 No, Motion Approved.

**2. Approval of WIOA Out of School Youth/Young Adult Services Provider(s)**

Employ Milwaukee received a total of five proposals for the RFP for WIOA Out of School Youth/Young Adult Services. Kaiser Group, Inc. dba Dynamic Workforce Solutions and United Neighborhood Centers of Milwaukee submitted the two highest-ranked proposals for the RFP for WIOA Out of School Youth/Young Adult Services. They will each serve 125 Out of School Youth. After a brief discussion, the Chair recommended moving forward with approval.

Request 3

The Executive Committee authorizes the President/CEO to negotiate and execute a contract with Kaiser Group, Inc. dba Dynamic Workforce Solutions in an amount not to exceed \$462,500 to provide Out-Of-School Youth Services as directed by Employ Milwaukee.

Motion to approve:

Ted Matkom

Second

John Kissinger

Vote: 8 Yes, 0 No. Motion approved.

Request 4

The Executive Committee authorizes the President/CEO to negotiate and execute a contract with United Neighborhood Centers of Milwaukee in an amount not to exceed \$462,500 to provide Out-Of-School Youth Services as directed by Employ Milwaukee.

Motion to approve

Ted Matkom

Second

John Kissinger

Vote: 8 Yes, 0 No. Motion approved.

### 3. **Approval of 2017 Earn 'N Learn Worksites**

*Handout – Earn and Learn Community Work Experience Summer Worksites*

Committee members reviewed the handout of the Recommended list for Community Work Experience Summer Worksites prepared by Rob Cherry, Director of the Office of Career Exploration, and Pete addressed the committee by explaining that most providers on the list have been working with the Earn and Learn Program for a long time. He noted that #30 Mac Pyles Corporation will be given an expanded role. As of May 4<sup>th</sup>, Employ Milwaukee received 1,147 completed applications and almost 3,000 pre-registrations.

Request 5

The Executive Committee authorizes the President/CEO to proceed with worksite agreements for the 2017 Earn and Learn Program.

Motion to approve

Ted Matkom

Second

John Kissinger

Vote: 8 Yes, 0 No. Motion approved.

### 4. **Other**

*Handout – Letters from Mayor Barrett and County Exec Chris Abele*

Earl updated committee on the recent press release regarding Milwaukee County requesting to take over Employ Milwaukee.

Earl informed committee of upcoming 'Urban Strategies in Milwaukee' Conference July 6-8, at the Milwaukee Downtown Hilton. Attendees will include twelve Workforce Board CEOs, and the agenda will include peer level b2b conversation and reinforcement of working collaboratively. All Board members will be invited in some capacity.

**The next Executive Committee meeting will take place on May 25, 2017 at 9:30 a.m.**

**The meeting was adjourned at 8:11 a.m.**