

Employ Milwaukee  
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Tom Barrett, Mayor, City of Milwaukee  
Designated Chief Elected Official

Donald J. Layden, Jr.  
Chair

## GOVERNANCE, COMPLIANCE AND NOMINATING (GCN) COMMITTEE MEETING MINUTES

Tuesday, May 14, 2019 • 9am – 10am

Employ Milwaukee • 2342 North 27<sup>th</sup> St., Milwaukee, WI 53210 • Conference Room B

**Members Present:** Darryl Morin, Committee Chair; Kimber Bartosiak; Andres Gonzalez; and Charles Vang.

**Others Present:** Scott Jansen and Mary Foy, Employ Milwaukee; Renee O'Day, Wisconsin Department of Workforce Development (DWD); Patrick Leary, Milwaukee Business Journal.

### Welcome and Roll Call

#### I. Minutes from 03.07.19 Meeting

Mr. Gonzalez made a motion to approve the minutes from the May 14, 2019, committee meeting as presented. Ms. Bartosiak seconded the motion. The motion was approved unanimously.

#### II. Governance

Mr. Jansen provided an informational update on the Employ Milwaukee-Chief Elected Official (CEO) Consortium - CEO Consortium- City of Milwaukee Memorandum of Agreement. The MOA was signed by Employ Milwaukee Chair, Donald J. Layden, Jr., and Workforce Development Area (WDA) 2 Designated Chief Elected Official, Mayor Tom Barrett, to satisfy a monitoring finding from WI DWD regarding separation of duties (service provision vs. monitoring) for Employ Milwaukee staff. The agreement is posted at <https://www.employmilwaukee.org/Employ-MKE/WDA2WDBCEOAgreement03.08.19.pdf>.

#### III. Compliance: Employ Milwaukee Annual Review of Policies

Mr. Jansen provided a review of the Employ Milwaukee Annual Review of Policies, which provides a timeline to ensure that every agency policy is reviewed for potential updates at least once a year. The Employ Milwaukee Annual Review of Policies document was adopted by the GCN Committee on November 8, 2018 and approved by the Executive Committee on December 12, 2018. Changes to policy issuance dates and anticipated review quarters are noted in red.

Mr. Jansen advised that the DWD remains engaged in policy development at the state level and provides policy reviews and technical assistance throughout the year. Chair Morin welcomed Ms. Renee O'Day, Local Program Liaison from WI DWD, thanking her for her attendance and the work that she does throughout the year to help Employ Milwaukee comply with federal regulations and state policy.

#### IV. Nominations: Board and Committee Nomination Report

Chair Morin reported that board members with terms expiring on June 30, 2019, were contacted regarding whether they are interested in serving another term. The following six members expressed interest in a reappointment: Andres Gonzalez, John Kissinger, Darryl Morin, Lois O'Keefe, Karen Spindler, and Wallace White.

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**GOVERNANCE, COMPLIANCE AND NOMINATING COMMITTEE  
MAY 14, 2019 DRAFT MINUTES**

Ms. Bartosiak made a motion to recommend term renewal for the six interested board members with terms expiring on June 30, 2019, to the Executive Committee. Mr. Vang seconded the motion. The motion was approved unanimously.

The Self-Nomination Forms from Ms. May yer Thao and Mr. Brian Levins were reviewed for open board positions. Self-Nomination Forms from Ms. Tracy Lubber, Mr. Jon Mariano, and Mr. Saul Newton were reviewed for open non-board member positions on standing committees.

Mr. Vang made a motion to approve the Board and Committee Nomination Report dated May 13, 2019. Ms. Bartosiak seconded the motion. The motion was approved unanimously.

Mr. Jansen stated that the Personnel, Finance and Audit Committee needs one more non-board member to comply with the federal regulation that requires more than one non-board member serve on each standing committee of a local workforce development board. Chair Morin asked members to continue outreach to individuals who may be willing to serve as non-board committee members.

**V. Other Items**

Chair Morin thanked the committee members present for their continued engagement.

The meeting was adjourned at 9:31a.m.

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