



## EMPLOY MILWAUKEE BOARD OF DIRECTORS

### PERSONNEL, FINANCE & AUDIT COMMITTEE

August 30, 2018 – 8:30 a.m. – 10:00 a.m.

Employ Milwaukee • 2342 N. 27<sup>th</sup> Street • Milwaukee, WI 53210

### MINUTES

**Members Present:** John Kissinger (Chair), Alan Perlstein, Karen Spindler, Willie Wade  
**Members Absent:** Mike Fabishak, Dan Buehrle  
**Staff Present:** Scott Jansen, Patti Porth, Rob Cherry, Eileen McMahon  
**Guest:** Renee O'Day (DWD)

**Chair John Kissinger called the meeting to order at 8:31 a.m.**

**1. Approval of Minutes from May 31, 2018**

After a brief review and discussion by the committee, John Kissinger motioned for approval and Karen Spindler seconded, May 31, 2018 meeting minutes were approved unanimously.

**2. FY2018 Financial Activity Report**

*Packet Information – Employ Milwaukee Budget July 1, 2017 – June 30, 2018*

Patti Porth presented the preliminary year-end report for FY2018. The annual budget was \$20.8 million and actual expenditures were \$19.1 million, which is 91% of budget. The financial books for FY18 will be closed next week and the annual financial audit will begin on September 24, 2018. Question was posed if any major financial swings occurred prior to closing FY18? Ms. Porth responded no.

**3. FY2019 Revised Budget**

*Packet Information– Employ Milwaukee FY2019 Budget & Fund Development Report, Employ Milwaukee Budget Comparison FY2019 vs. FY2018, Employ Milwaukee FY2019 Revised vs. FY2019 Original Budget, Employ Milwaukee FY2019 Pending Grant Applications*

Ms. Porth presented the Revised FY2019 Budget. The proposed budget remains at \$19 million. The budget reflects several changes to include:

- WIOA allocations decrease of \$1 million
- Increase of ResCare FSET training funds of \$400,000.
- New DOL MAP grant for Reentry, which is a \$1.5 million grant over three years.

**4. FY2019 Fund Development Report**

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*Packet Information – Employ Milwaukee Fund Development Report*

Rob Cherry presented on fund development activity. Employ Milwaukee currently has over \$6 million in pending grants and \$1.7 million in grants secured.

Most recent grant awarded is the Mapping Apprenticeship Pathways (MAP) grant. MAP is a fast-tracked cognitive behavioral change and employability program with a paid learning and training experience aimed at reducing recidivism. This grant began August 1, 2018 and will serve 188 youth aged 18-24 residing in Milwaukee's high crime/high poverty neighborhoods. Mr. Cherry added that this gives us an opportunity to work with DA's office with pre-trial clients since pending charges could be impacted if they are able to say they are currently employed.

Employ Milwaukee has been awarded a \$1 million (over five years) community impact grant from the Wisconsin Partnership Program to address the social and community context of incarceration. The project will create The Milwaukee Reentry Alliance, whose goal is to educate and mobilize both direct and indirect stakeholders who affect a returning citizen's transition back to their community by addressing the delivery mechanisms, policies, and systems that impact the quality of life and life expectancy of this population. This is guided by best practices, including the realignment of existing resources and systems to design, implement and maintain a referral system. There is a PhD evaluator attached to this grant.

**5. Personnel Status Report**

*Packet Information – New Hire and Termination Report July 1, 2018 thru August 31, 2018*

Ms. Porth presented Personnel Status Report for Employ Milwaukee. PY19 began with 78 FT staff and currently are at 72 FT staff due to seven terminations and 1 new hire. For interns and PT staff during this timeframe, began at 16 PT staff and 12 were termed at the end of summer, leaving four interns that attend school locally.

EM currently has three vacancies which include:

- Workforce Specialist (Reentry) – finalists selected
- Financial Compliance Auditor – generating candidate pool
- Job Developer (Reentry) – finalist selected

**6. Other**

*No update on this topic.*

**The meeting was adjourned at 9:38 a.m.**

**Next Meeting:** Thursday, November 29<sup>th</sup>, 2018 at 8:30 a.m. at Employ Milwaukee offices.