



---

## EMPLOY MILWAUKEE BOARD OF DIRECTORS

### PROGRAM COMMITTEE MEETING

August 17, 2017 • 9:00 – 10:30 a.m.

2342 North 27<sup>th</sup> Street, Milwaukee, WI 53210 - Room 323

### MINUTES

---

**Members Present:** Ted Matkom, Committee Chair, Robert Cocroft, Laura Bray, Howard Snyder, Lupe Martinez, Wallace White and Steven Xiong

**Employ Milwaukee Staff Present:** Scott Jansen, Pete Coffaro, Patti Porth, Robert Cherry, Ricardo Ybarra, Julie Cayo, Willie Wade, Mildred Coby, Jose Galvan, Mary Foy and Eileen McMahon

**Guest Present:** Al Garcia, Office of Veterans Services (OVS)

**Program Committee Chair Matcom called meeting to order at 9:01 a.m.**

1. **Approval of Meeting Minutes from May 17, 2017 and June 11, 2017**

Mr. Martinez made a motion to approve the May 17, 2017 and June 11, 2017 Program Committee meeting minutes. Mr. White seconded the motion. The motion carried unanimously.

2. **Workforce Innovation and Opportunity Act (WIOA) Local Plan Updates**

- Local Plan Status and Required Updates:
  - WIOA Local Plan was approved for Program Years 2016-2020 by State in 2016
  - Employ Milwaukee submitted a technical update for Program Year 2017 to the State on June 30, 2017. As of August 15, 2017, the State has not responded beyond confirmation of receipt.
  - WIOA Local Plan for WDA 2 is posted at:  
<http://www.employmilwaukee.org/EmployMKE/About/WDA-2-WIOA-Local-Plan-.htm>
- Proven and Promising Practices:

Mobile Workforce Connections advances the efforts of Employ Milwaukee's Community Relations team to go to people where they gather to make educational and intentional connections to the public workforce system. Community Relations team will canvas communities to connect Milwaukee County job seekers to employment and training opportunities, while regional employers will benefit as access to skilled workers increases throughout the Milwaukee County labor shed.

### 3. **One-Stop Operator Report**

Employ Milwaukee has contracted with Maximus to serve as the One-Stop Operator (OSO) of Job Centers in WDA 2 (One Stops = Job Centers). Some of the OSO responsibilities include:

- Ensure access to Job Center partner programs and services
- Assist with development of Job Center MOUs and certifications
- Coordinate Job Center and outreach activities with Employ Milwaukee
- Coordinate meetings and action plans of WDA 2's Job Center Management Team
- Establish single points of entry (electronic and physical) for job seekers and employers

Maximus' comprehensive location is Job Center Central. There are three affiliate locations: Milwaukee's Walker's Square Job Center (America Works), YWCA SE Wisconsin Job Center, and Milwaukee SE Job Center (UMOS).

### 4. **WIOA Core and Combined State Plan Partner Status Reports**

Scott Jansen shared information on the performance of the Workforce Board with our Combined Core Partners to learn how we trend against other boards. (See graphs from presentation on 2016 Wisconsin WIOA performance and participants).

#### **Title IB – Adult, Dislocated Worker, Youth**

Pete Coffaro provided an update on the status of Title I providers and the transition effective July 1, 2017.

#### **Title II – Adult Basic Education and Literacy**

Laura Bray presented on Title II administered by MATC's School of Pre-College Education. The program serves 750 students by helping them earn measurable skills (GED, HSED) and attain secondary/postsecondary credential.

#### **Title III – Wagner-Peyser (Job Service) and Trade Adjustment Act (TAA)**

Speaker not present; topic tabled.

#### **Title IV – Vocational Rehabilitation**

Speaker not present; topic tabled.

#### **Jobs for Veterans State Grant (JVSG)**

Al Garcia with Office of Veteran's Services presented. JVSG is a WIOA State Combined Plan Program in Wisconsin that is administered by Wisconsin Department of Workforce Development, Division of Employment and Training, Office of Veterans Employment, with the mission of advancing veterans into the workforce through targeted business engagement and effective employment services. The vision is to establish networks with employers who understand the value of Veterans and are committed to hiring those who have served our nation and with Veterans who are prepared to enter the workforce. Three legs of support are utilized to support veterans at our Job Centers and approach is having a 35% success rate.

- i. Disabled Veterans Outreach Program (DVOP) specialist – serves veterans needing intensive services

- ii. Local Veterans Employment Representatives (LVERs) – work with employers to promote the benefits of hiring veterans
- iii. Job Center Staff – Ensure priority of service to all veterans

**5. Workforce Research and Labor Market Information Analysis**

- Job Openings Report
- Candidate Report
- Unemployment
- Hot Jobs – Current LMI
- ETPL Vendor and Training Expenditure Review
- DWD Updates

Committee reviewed information on top open occupations, unemployment, top five employers.

**6. Employer Engagement Updates**

- Business Services Plan Update  
Business Services report included information on number of hiring events.
- Employ Milwaukee Supply-Demand Model Update  
Coordinating Council Update – Coordinating Council convenes organizations serving the county's labor supply of job seekers bimonthly. Members were briefed on system-wide coordination in WDA 2 Job Centers and the WIOA Youth Program at the July meeting  
IAB Update – Mr. Coffaro informed members of recent efforts to build sector strategies for IT occupations and Transportation/Logistics.

**7. Standard Program Reports**

- Compete Midwest
- Product Family Reports

Committee briefly discussed handout. Mr. Jansen informed members that documents would be sent to the Board of Directors.

**8. Other Business**

- WIOA Process Map
- Employ Milwaukee Website 2.0

Committee briefly discussed handouts. Mr. Jansen informed members that documents would be distributed to the Board of Directors at the September 14<sup>th</sup>, 2017 meeting.

**The meeting was adjourned at 10:34 a.m.**

**Next Meeting: Thursday, November 16, 2017 – 9:00 a.m. to 10:30 a.m.**