



# WIOA Title 1 Youth – Enrollment Authorization Form

Applicant's Name: \_\_\_\_\_ ASSET Pin: \_\_\_\_\_

Enrollment Required Documents (in this order)	EMI Office Use Only
<input type="checkbox"/> 1.) WIOA Title 1 Youth – Enrollment Authorization Form	
<input type="checkbox"/> 2.) Employ Milwaukee Rights and Responsibilities Form – March 2021	
<input type="checkbox"/> 3.) WIOA Receipt Form and Statement of Pre-Post Services – March 2021	
<input type="checkbox"/> 4.) Employ Milwaukee Promotional Consent Form – March 2021	
<input type="checkbox"/> 5.) Youth Initial Assessment Form – March 2021	
<input type="checkbox"/> 6.) TABE/CASAS Reading and Math Scores (not needed if used for eligibility determination)	
<input type="checkbox"/> 7.) Career Locker Assessment Form- March 2021	
<input type="checkbox"/> 8.) Individual Service Strategy (ISS from ASSET - Signed)	

Database Requirements	EMI Office Use Only
<input type="checkbox"/> <b>ASSET (Enrollment)</b> <input type="checkbox"/> Objective Assessment Service <input type="checkbox"/> Assessments for TABE <input type="checkbox"/> Assessments for Career Locker <input type="checkbox"/> Assessments, Comprehensive Assessment <input type="checkbox"/> ISS Development Service <input type="checkbox"/> Employability Plan (ISS) or CEPT <input type="checkbox"/> Separate Customer Note for each enrollment service leading to participation <input type="checkbox"/> Upload all documents into ASSET	
<p><b>* Create Service to Activate Participation Date in ASSET</b></p> <input type="checkbox"/> ETO - Participant Dismissed from Intake and entered into Enrolled Program	

Enrollment status:  Approved  Not approved: Reason: \_\_\_\_\_

**(Submit Documents to EMI for review for Enrollment / Participation)**

\_\_\_\_\_  
(Career Planner Signature) (Agency) (Date) (Manager/QA Initial) (Date)

**Employ Milwaukee Office Use Only**-----

\_\_\_\_\_  
(EMI Staff Signature) (Date)

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