

Chytania Brown, President & CEO
Employ Milwaukee
2342 North 27th Street
Milwaukee, WI 53210
Phone: (414) 270-1700
Fax: (414) 225-2375
Website: <http://www.employmilwaukee.org>



Cavalier Johnson, Mayor, City of Milwaukee
Designated Chief Elected Official

Donald W. Layden, Jr.
Chair

EMPLOY MILWAUKEE BOARD OF DIRECTORS MEETING

December 9th, 2021, • 8:30 a.m. – 10:00 a.m.

2342 North 27th Street, Milwaukee, WI 53210 – Via Zoom

APPROVED MINUTES

Members Present: Chytania Brown, Deshea Agee, Laura Bray, Carla Cross, Edgard Delgado, Pam Fendt, Jennifer Fogarty, Eduardo Garza, Andres Gonzalez, Jakeim Jackson-Bell, Mark Kessenich, John Kissinger, Brian Levins, Steve Martin, Dr. Mark Mone, Darryl Morin, Sylvia Swan, Wallace White

Designees Present: Laura Bray, Jennifer Gonda, Parker Rios

Members Absent: Dan Bukiewicz, Randy Crump, Michael Daily, Maysee Herr, Ossie Kendrix, Donald Layden, Vickie Martin, Lupe Martinez, Dr. Keith Posley, Karen Spindler, Patricia Woodard

Guests: None

Staff Present: Sharron Briggs, Vanessa Carmona-Lewis, Julie Cayo, Tawnee Graves, Lowell Raven

Vice Chair John Kissinger called the meeting to order at 8:42 a.m.

1. **Approval of Meeting Minutes from September 9, 2021**

Members reviewed as distributed meeting minutes from September 9, 2021. *Pam Fendt motioned for approval of September 9, 2021, minutes; Carla Cross seconded; approved unanimously.*

2. **Chair Report**

Mr. Kissinger move to the CEO Report at this time:

- **CEO Update**

Chytania reported on the past quarter highlights. She informed the committee of EMI staff member Sharron Briggs's upcoming retirement after 28 years of service. Chytania reviewed her Community Speaking Engagements for the last quarter of 2021. Chytania reviewed new funding including State of Wisconsin DWD American Rescue Plan Act (ARPA) funding and was awarded \$5,255,005 to serve 500 participants over a 2-year span between 10/1/21 thru 9/30/23. In addition, through the ARPA funding EMI will receive almost \$3,000,000 for the 2022 Earn & Learn Summer Youth Employment program. Youth staff will plan outreach activities for participants and work sites in early spring. EMI was also awarded \$3,000,000 in ARPA funding to serve 450 participants over a 4-year span, which will cover construction job training, lead abatement certifications, wages, supportive services, placement assistance and contractor resources. Finally, EMI received \$1,180,680 over 3 years for in school youth services, which will include career exploration, job readiness training, paid work experience, mentoring, leadership development and skills training through the State of Wisconsin Department of Children and Families Brighter Futures

initiative. Chytania discussed new partnerships for Employ Milwaukee including the City of Wauwatosa, Convergence Resource Center, SEWRPC-UWM-MobilISE, Milwaukee County Sustainability Office, and the State of Wisconsin relocation of Afghan refugees project. Chytania gave an overview of new systems including a Virtual Service Delivery Platform and payroll services. CareerEdge was the system chosen through the agency's procurement process. The virtual system will be launched in the second quarter of 2022 for the Earn & Learn program. ADP was the payroll system chosen through the agency's procurement process. Chytania reviewed current labor market information and business services hiring events and activity for the last quarter of 2021.

- **Executive Committee Update**

John Kissinger reported on the Executive Committee who met on November 18, 2021. Topics included a closed session on contract issues, governance agreement revisions needed relative to minimum board size, release of the 2022 Board of Directors meeting schedule, and the annual audit.

3. Governance, Compliance & Nominating Committee Update

Andres Gonzalez reported that the November 10th, 2021 Governance meeting was cancelled due to lack of agenda items.

4. Personnel, Finance & Audit Committee Update

John Kissinger reported, EMI had a very strong, positive financial report. Chair Don Layden ask that board to draft an investment policy for approval at the full Board of Directors. Committee member Jon Mariano offered to share draft investment policies. John noted that due to the recovery, fund development opportunities are larger than they have been for a while. Finally, John noted that EMI stayed with United Healthcare for their insurance provider but opted to change dental and vision providers.

5. Program Committee Update

Carla Cross reported that United Neighborhood Center of Milwaukee (UNCOM) Executive Director Renee Logee gave a presentation to the program committee. The program committee invites different entities that are funded through EMI to present at each quarterly meeting.

6. Youth Committee Update

Chytania Brown provided a brief update that the youth committee did not have any approval items but they reported on the status of youth programs and brainstormed ideas for the 2022 Earn & Learn program.

7. Other - None

The Board of Directors meeting was adjourned at 9:24 a.m. by Board Vice Chair John Kissinger.

The next Board of Directors Meeting will take place on March 10, 2022.

A proud partner of the  network

Employ Milwaukee is an Equal Opportunity employer and service provider. If you need this information or printed material in an alternate format, or in different language, please contact us at (414)-270-1700. Deaf, hard of hearing, or speech impaired callers can contact us through Wisconsin Relay Service at 7-1-1.