



EMPLOY MILWAUKEE BOARD OF DIRECTORS

EXECUTIVE COMMITTEE MEETING

February 24, 2022 – 10:00 a.m.

Employ Milwaukee – 2342 N. 27th Street, Milwaukee, WI 53210 – via Zoom Technology

APPROVED MINUTES

Members Present: Don Layden (Chair), John Kissinger, Chytania Brown, Carla Cross, Andres Gonzalez

Members Absent: None

Employ Milwaukee Staff Present: Lowell Raven, Julie Cayo

Guests Present: None

John Kissinger called the meeting to order at 10:03 a.m. due to Chair Don Layden being delayed unexpectedly.

1. Welcome

John Kissinger welcomed committee members.

2. Minutes from November 18, 2021, and January 19, 2022 - Approval

Executive Committee briefly discussed the November 18, 2021, and January 19, 2022, meeting minutes.

Andres Gonzalez motioned for approval of November 18, 2021, and January 19, 2022, minutes; Chytania Brown seconded; minutes were approved unanimously.

3. President's Update

Chytania Brown updated the committee on the Worker Advancement Initiative and indicated that a Request for Proposals will be posted this month to identify innovative projects with local partners.

4. Chair Report

Don Layden stated that he has spoken with the Acting Mayor Cavalier Johnson and his staff who indicated they are very pleased with the work of CEO Chytania Brown. No changes are expected at the Intergovernmental Cooperation Council relative to the current Chief Local Elected Official.

5. Committee Report

- **Governance, Nominating, and Compliance Committee**

Chair Andres Gonzalez provided an update of the February 16, 2022, meeting.

The committee approved a recommendation to Executive Committee that the CEO send a memo to

the Wisconsin Department of Workforce Development requesting the conditional board certification be extended to June 30, 2022 to allow adequate time for attorney-led revisions, legal and DWD review, and Intergovernmental Cooperation Council (ICC) approvals. John Kissinger moved to approve the memo requesting an extension of conditional board certification through June 30, 2022. Carla Cross seconded. The motion was unanimously approved.

Chair Andres Gonzalez said the committee approved a recommendation to Executive Committee to approve the board self-nomination form from Shanan Lesselyoung of Kohls, which has also been approved by the CLEO. Carla Cross moved to approve Shanan Lesselyoung as a new member of the Board of Directors. Chytania Brown seconded. The motion was unanimously approved.

- **Program Committee (Approval)**

Chair Carla Cross was unable to attend the February 17, 2022, Program Committee meeting so Chytania Brown provided a brief update. Chytania indicated that the Program Committee reviewed and recommended Executive Committee approval for all of the contracts included in the memo in the committee packet. Andres Gonzalez asked if any of the service providers have had performance issues with Employ Milwaukee. Chytania said there are none currently. Carla Cross moved to approve all contracts listed in the memo included in the agenda packet. Andres Gonzalez seconded. The motion was unanimously approved.

- **Youth Committee**

Chytania Brown provided an update on the Youth Committee in the absence of Dr. Posley and designee Dr. Cotton. Chytania said the 2022 Earn & Learn summer youth employment program has robust funding through a City of Milwaukee American Rescue Plan Act (ARPA) allocation of almost \$3M. Carla Cross asked if Earn & Learn can carry through an entire school year in addition to summer. Chytania said it is possible but Employ Milwaukee's funding is only enough for summer this year. Carla Cross asked if the Earn & Learn wage rate is consistent with the City of Milwaukee's recently approved living wage. Chytania agreed to research this to make sure the program meets all necessary City requirements. John Kissinger asked if Employ Milwaukee is working with the Milwaukee Zoo and Chytania said the Zoological Society is a work site. John Kissinger will be meeting with the Milwaukee Zoo's Executive Director soon and will communicate the Earn & Learn work site opportunity to him.

- **Personnel, Finance & Audit Committee**

Chair John Kissinger provided an update from the February 24, 2022, meeting. The agency's financial reports are good, clean and solid. The committee discussed different types of reports and the draft investment policy. The committee will bring the investment policy to the Board of Directors later this year for review and approval. The agency fund development report was positive.

6. Closed Session*

Andres Gonzalez moved that the committee go into close session; Carla Cross seconded the motion which was unanimously approved. The committee entered Close Session at 10:33 AM. The committee returned from Closed Session at 10:45 AM.

7. Other Items

No further discussion was held.

Chair Don Layden adjourned the meeting at 10:50 a.m.

Next Meeting: May 26, 2022, 10:00 a.m.



A proud partner of the  **americanjobcenter** network