



EMPLOY MILWAUKEE BOARD OF DIRECTORS

PERSONNEL, FINANCE & AUDIT COMMITTEE

February 24, 2022, 8:30A.M. -10:00A.M.

Employ Milwaukee – 2342 N. 27th Street, Milwaukee, WI 53210

Approved Minutes

Members Present: John Kissinger (Chair), Chytania Brown, Molly Gena, Jon Mariano, Alan Perlstein, Karen Spindler

Members Absent: None

Employ Milwaukee Staff Present: Julie Cayo, Lowell Raven, Tawnee Graves

Guests Present: None

Chair John Kissinger called the meeting to order at 8:30AM.

1. Welcome

Chair John Kissinger welcomed committee members.

2. Minutes from August 26th, 2021 - Approval

Personal, Finance & Audit Committee members briefly reviewed and discussed November 18, 2021, and January 19, 2022, meeting minutes.

Alan Perlstein motioned for approval of November 18, 2021, and January 19, 2022, meeting minutes; John Mariano seconded; minutes were approved unanimously.

3. Finance Updates:

a) Quarterly Financial Statements

CFO Lowell Raven reviewed the quarterly financial statements. The committee discussed variances and requested to see the agency's monitoring reports from funders.

b) Investment Policy Update

John Kissinger reviewed a draft investment policy for the agency. There was a consensus to continue to work on the draft policy with a goal of bringing it to the full Board of Directors this spring.

4. Personnel Status Report

Chytania Brown reviewed the personnel status report to provide the committee an update on the current workforce (47) and open positions (6). Karen Spindler discussed compensation as it relates to retaining employees and encouraged Employ Milwaukee to conduct mid-year wage increases for critical staff, if needed. Chytania indicated this has been discussed in the context of an organizational restructure.

5. Fund Development Report

Julie Cayo reviewed the Fund Development Report pointing attention to new funding from the City of Milwaukee Community Development Block Grant (CDBG) program in the amount of \$185,000 and the Wisconsin Department of Workforce Development Workforce Innovation Grant (WIG) for \$392,150 in partnership with lead applicant Boys & Girls Club of Greater Milwaukee. Julie noted that funding opportunities continue to be generous, and Employ Milwaukee continues to pursue as many grants as possible, especially with local partners. Julie noted that Round 2 of the WIG has opened and many partners who did not receive funding in Round 1 have reached out to Employ Milwaukee to reapply, along with some new partners. Julie is tracking two major federal U.S. Department of Labor grant opportunities for youth and adult reentry workforce services to continue to build and resource that programming within the agency.

6. Other Items

No further discussion.

Chair John Kissinger adjourned the meeting at 9:40 A.M.

Next Meeting: May 26, 2022, at 8:30 A.M.



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